

23 November 2018

Our Ref Hitchin 04.12.18  
Your Ref.  
Contact. Hilary Dineen  
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To: Members of the Committee: Councillor Ian Albert, Councillor Clare Billing, Councillor Judi Billing MBE, Councillor Val Bryant, Councillor Paul Clark, Councillor Sam Collins, Councillor Elizabeth Dennis-Harburg, Councillor Nicola Harris, Councillor Simon Harwood, Councillor Mike Hughson, Councillor Bernard Lovewell, Councillor Martin Stears-Handscorn and Councillor Richard Thake

You are invited to attend a

**MEETING OF THE HITCHIN COMMITTEE**

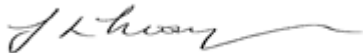
to be held in the

**WESTMILL COMMUNITY CENTRE, JOHN BARKER PLACE.  
HITCHIN**

On

**TUESDAY, 4TH DECEMBER, 2018 AT 7.30 PM**

Yours sincerely,



Jeanette Thompson  
Service Director – Legal and Community

## **Agenda** **Part I**

| <b>Item</b>  | <b>Page</b>        |
|--|--------------------|
| <b>1. APOLOGIES FOR ABSENCE</b>  |                    |
| <b>2. MINUTES - 5 JUNE 2018</b><br>To take as read and approve as a true record the minutes of the meeting of this Committee held on the 5 June 2018.  | (Pages 1<br>- 16)  |
| <b>3. MINUTES - 11 SEPTEMBER 2018</b><br>To take as read and approve as a true record the minutes of the meeting of this Committee held on the 11 September 2018.  | (Pages<br>17 - 26) |
| <b>4. MINUTES - 13 NOVEMBER 2018</b><br>To take as read and approve as a true record the minutes of the meeting of this Committee held on the 13 November 2018.  | (Pages<br>27 - 30) |
| <b>5. NOTIFICATION OF OTHER BUSINESS</b><br>Members should notify the Chairman of other business which they wish to be discussed by the Committee at the end of the business set out in the agenda. They must state the circumstances which they consider justify the business being considered as a matter of urgency.<br><br>The Chairman will decide whether any item(s) raised will be considered.   |                    |
| <b>6. CHAIRMAN'S ANNOUNCEMENTS</b><br>Members are reminded that any declarations of interest in respect of any business set out in the agenda, should be declared as either a Disclosable Pecuniary Interest or Declarable Interest and are required to notify the Chairman of the nature of any interest declared at the commencement of the relevant item on the agenda. Members declaring a Disclosable Pecuniary Interest must withdraw from the meeting for the duration of the item. Members declaring a Declarable Interest, wished to exercise a 'Councillor Speaking Right', must declare this at the same time as the interest, move to the public area before speaking to the item and then must leave the room before the debate and vote. |                    |
| <b>7. PUBLIC PARTICIPATION</b><br>To receive petitions and presentations from members of the public including:<br><br>1. African Caribbean Seniors & Carers Luncheon Club.   |                    |

**8. GRANTS & COMMUNITY UPDATE**  
**REPORT OF THE COMMUNITIES MANAGER**

(Pages  
31 - 40)

To update the Committee on the activities and actions of the Communities Officer, to advise on the current expenditure and balances of the delegated budgets and to consider applications for grant funding.

**9. HITCHIN BID MANAGER**

To receive an oral presentation from the Hitchin BID Manager.

**10. AIR QUALITY**

To receive a presentation from the Environmental Health Manager regarding air quality.

**11. WARD MATTERS AND OUTSIDE ORGANISATIONS - MEMBERS' REPORTS**

To receive any oral reports from Members regarding Ward matters and Outside Organisations.

**12. ITEMS FOR DISCUSSION AT FUTURE MEETINGS**

To receive suggestions for Items to be discussed at future meetings from Members of the Committee